

Dear Parents,

Your response to the Virtual Classes organised by the school has been overwhelming. We are glad that around 200 or more students are present in every session.

At the same time, we are continuously trying to make improvement in interface and overall quality of the online sessions. It has been brought to our attention that several students are still finding it difficult to login. To make the platform more accessible for all, we have arranged a 'Student Microsoft Account' for every student.

Each student can log in through his/her Login id and Password and will not join in as guest. Please find the attachment for Team Code, Login id and password for your ward and the steps to be followed to join a session (for both mobile users and laptop/desktop users).

PLEASE REMEMBER TO CHANGE THE PASSWORD WHEN DIRECTED AND NOTE THE CHANGED PASSWORD TO USE IN THE FUTURE.

1. Please make arrangement for your ward to experience the online classes in a quiet, noise-free area of the house. Other siblings/relatives/household help should not be allowed in that space.
2. Instruct your ward **NOT TO UNMUTE** himself/herself and concentrate on what the teacher is delivering. Please explain to him/her that decorum must be maintained and every student is responsible for ensuring that the teaching-learning experience is successful and enriching for all students involved.
3. Please understand that this platform is for teachers to instruct and students to learn. These classes cannot substitute for classroom teaching. Concepts taught during this holiday phase will be reinforced in class. You are requested **NOT TO** interact with the teacher while the session is in progress.
4. To reinforce concepts, worksheets related to the online classes conducted in a day are being uploaded daily in the morning on the school website, which can be accessed using the login ID and the password given by the school to your ward. Answer Sheets of the same will be uploaded in the evening on the same day. Please download these and make your child attempt them after the class, check answers in the answer sheets and file them for future reference.

Manju Rajput

Principal